

**ST. CATHERINE SCHOOL
FINANCIAL AGREEMENT
2011-2012**

Family Name: _____

Student Names: _____ Grade in 11-12 _____

In consideration of the mutual acceptance of this agreement by St. Catherine School and the undersigned, the undersigned agrees to pay the 2011-2012 tuition and fees as specified in this agreement and on the accompanying "Tuition and Fee Schedule."

Fees may be paid by cashier's check, money order, credit card or personal check. There is a \$25.00 service charge on all checks returned to the school. Tuition will be paid through SMART Tuition Management Services. Tuition is due monthly over a ten month period beginning in August. Late payments for tuition will result in a charge of \$45.00. Any late charges for tuition will be paid through SMART.

TUITION PLANS

Families are placed on a tuition plan based on the following criteria:

__ PLAN A A practicing Catholic family in which the child(ren) is baptized Catholic, registered in the Parish, attending Sunday liturgy regularly, active in Parish Life, financially supporting the parish in a meaningful way through the Offertory Envelope system, and fulfilling the 40 hour parent service requirement by sharing time and talent with the Parish and School communities.

__ PLAN C The child is not baptized Catholic and/or the family is not participating in the parish as described in Plan A as described by the Parish, and fulfills the 40 hour parent service requirement by sharing time and talent with the Parish and School communities.

SERVICE HOURS

Each family is required to complete forty hours (twenty hours per single parent family) of service to the Parish and/or School. Hours must be completed by June 1st of the school year. A minimum of six of the service hours must be with major school fundraisers. Any family choosing not to complete the required hours will to pay \$600 in lieu of this commitment. Completion of service hours or payment is required before reregistration for the following school year is finalized.

It is understood by the undersigned parent(s) or guardian(s) of the above named student(s) that this financial contract is an agreement with St. Catherine School to provide educational service for the tuition, fees, service hours and other charges during the 2011-2012 school year.

OTHER COMMITMENTS

- Each family is expected to purchase SCRIP in order to support the school.
- Attendance at Back to School Night and State of the School is required.
- Parents are expected to read and respond to communications sent home by a teacher and/or administrator. Key communications are the Weekly Parent Update and Monthly Communication emails.
- Each family is expected to support the Annual Fund.

FINANCIAL POLICIES

1. All previous financial commitments with the school must be paid in full or approved arrangements must be made in order for a student to return to school the following year.
2. Registration/Book/Family fees are non-refundable.
3. Tuition payments are due on the date selected through the SMART Tuition agreement. Late payments will result in a charge of \$45.00.
4. All financial commitments for eighth graders must be met by May 31.
5. St. Catherine School has the right to take legal action to collect school tuition or fees. Parents/guardians will be responsible for all costs of collection, including court expenses and reasonable attorney fees.
6. Should a student leave St. Catherine School before the end of the school year, tuition will be prorated for the number of days the students was enrolled based on a 180 day school year. Parents/guardians are responsible for any unpaid tuition at the time of withdrawal. If a parent/guardian has paid in excess of the amount due, the balance will be refunded. Written notification of withdrawal must be given to the school at least two weeks before the withdrawal date.

FINANCIAL OBLIGATIONS

Parents/guardians who refuse to pay tuition and/or fail to make financial arrangements with the Principal or Pastor will be regarded as parents evidencing a non-cooperative attitude and their child will be dropped from the rolls.

I have read the St. Catherine Financial Agreement as stated above. I agree and understand that in order for my child(ren) to remain in good standing at St. Catherine School, I will be required to fulfill the terms and conditions in the agreement for the 2011-2012 school year, and I hereby agree to fulfill all of said terms and conditions.

Please sign and return to the school office.

Signature of Parent/Guardian

Date

Signature of Parent/Guardian

Date

Please retain a copy of this agreement for your personal file.